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Chief, Resources Section, CIA Library, OCD

13 May 1953

Chief, Foreign Documents Division, OO

Suggested Revisions in the FDD Publications List

REFER : Your memorandum and enclosure, dtd 28 Apr 1953, Subject:
"Copy of FDD Publications List"

1. Following are itemized suggestions and revisions relative to subject list of Foreign Documents Division publications.

Item 1: Suggest that maximum length of these reports be changed from "Usually under 15 pages" to "Usually under 30 pages."

Item 2: Request that [redacted] These are known only as Q-reports. Also suggest that "but always US Officials Only" be deleted since this provision no longer applies to these reports. It is recommended that the second paragraph of this item be reworded to read:

25X1A

[redacted]

25X1A

Item 7: Request that "other" be deleted from "by FDD and other translations units". It is also requested that "the intelligence" be deleted from line 5 of the second paragraph of this item since listings in this publication are no longer restricted to the intelligence agencies. Similarly, the deletion of "under contract to the intelligence agencies" would be appropriate.

Item 10: Request that "(Subsequent requests are filled by Thermofax reproduction.)" be changed to read "(Subsequent requests are filled by copies reproduced in Records Center.)"

Item 12: It is suggested that this item be deleted since X-numbered translations are not FDD publications.

2. In the course of 1952, FDD was authorized two other publications. Therefore, suggested that these publications be added to the list, as follows:

FOREIGN DOCUMENTS DIVISION. Reference Aids. Classification varies.

Compilation or tabulation of information of value to analysts and researchers for reference purposes. Includes glossaries, lists of publications, lists of abbreviations, etc. Distribution varies. Issued irregularly.

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FOREIGN DOCUMENTS DIVISION. Research Aids. Classification varies.

Analyses of propaganda appearing in publications from the USSR, its East European Satellites, and Communist China. Each issue deals with a specific problem, as required by an office of CIA. Dissemination is restricted. Issued irregularly.

J. J. BAGNALL

CC:00 ✓

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STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Foreign Documents Division, OO

DATE: 28 April 1953

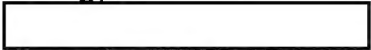
FROM : Chief, Resources Section, CIA Library

SUBJECT: Copy of FDD Publications List

As per our telephone conversation, I am forwarding to you
a copy of the list of Foreign Documents Division publications.
I would appreciate your comments and corrections.

25X1A

s/


Chief, Resources Section
CIA Library

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C. FOREIGN DOCUMENTS DIVISION

1. **FOREIGN DOCUMENTS DIVISION. Information from Foreign Documents or Radio Broadcasts.** []
Classification varies.

25X1A

Information reports derived from a review of the foreign press, periodicals, and, infrequently, books which are summarized or compiled in accordance with outstanding information requirements. Usually under fifteen pages. [] always contain information from foreign documents. The paper is pre-printed and also used for other reports. Issued irregularly.

25X1A

2. **FOREIGN DOCUMENTS DIVISION. Information from Foreign Documents or Radio Broadcasts.** []
Classification varies but always U. S. OFFICIALS ONLY.

25X1A

Translations of covertly procured material, usually an enclosure to [] Under fifteen pages. [] always contain information from foreign documents. The paper is pre-printed and also used for other reports. Issued irregularly.

25X1A

25X1A

3. **FOREIGN DOCUMENTS DIVISION. Translations. Classification varies.**

Translation or compilation of information from captured documents, foreign books, periodicals, and other published foreign language documents. Usually over fifteen pages. Issued irregularly.

4. **FOREIGN DOCUMENTS DIVISION. Translation - Special. Classification varies but always U. S. OFFICIALS ONLY.**

Translation or compilation of information from covertly procured documents, foreign books, periodicals and other foreign language documents. Usually over fifteen pages. Issued irregularly.

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5. FOREIGN DOCUMENTS DIVISION. Summary. CONFIDENTIAL.

The same content as a compiled or summarized
[] report (item ____), but over fifteen pages in
length and reproduced by another process because
of the length. Issued irregularly.

25X1A

6. FOREIGN DOCUMENTS DIVISION. Summary. Special.
CONFIDENTIAL - U. S. OFFICIALS ONLY.

Same as SUMMARY (item ____ above) but limited to
U. S. OFFICIALS ONLY.

7. FOREIGN DOCUMENTS DIVISION. Consolidated Translation
Survey. SECRET.

Issued at the end of the month for translations
received the preceding month. These translations
must be of intelligence interest initiated and
completed by FED and other translations units of
the intelligence agencies of the Federal Government
or private institutions under contract to the
intelligence agencies. Lists title, author,
paging, classification, language, format (book,
periodical, etc.), publisher, place of publication,
date, and translating unit with identifying number.
Material is organized under eight headings: USSR,
Eastern Europe, Northern Europe, Near East/Africa,
Far East, Western Europe, Latin America, and
Scientific. The Scientific section lists titles
under broad scientific subjects (e.g. Biology).
The seven geographical sections list titles under
the subject headings: Economic, Political,
Military, Geographic, Sociological and Biographic.

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8. FOREIGN DOCUMENTS DIVISION. Consolidated Translation Survey - Supplement. SECRET - U. S. OFFICIALS ONLY.

Issued irregularly as a supplement to the publication above, Consolidated Translation Survey.
Limited to U. S. Officials Only.

9. FOREIGN DOCUMENTS DIVISION. Periodical Abstracts. Scientific. SECRET.

25X1A

Abstracts of articles appearing in foreign-language scientific publications. About five to ten per cent are translated later, in full, and issued as (see item) reports.

Periodicals are usually those that may be located at the Army Medical Library or the Library of Congress. Articles are listed under broad subject headings (e.g. - Mathematics). Information is placed on paper so that it may be cut up into 3x5 card size. Information includes: subject, title and author of article, title, volume, number, and paging of periodical, and a short abstract of the article with date received.

10. FOREIGN DOCUMENTS DIVISION. "U" Translations. Classification varies.

Translations completed in response to specific requests, but of limited interest. Report is transmitted in single copy typewritten draft to the requester. One copy is deposited in the CIA Library. (Subsequent requests are filled by Thermofax reproduction.)

11. FOREIGN DOCUMENTS DIVISION. "UC" Translation. Classification varies.

Same as "U" translations. (item above), but U. S. Officials Only.

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12. FOREIGN DOCUMENTS DIVISION. "X" translations.
Classification varies.

Not translated by FDD, one copy is on file in FDD, and it is listed in the Consolidated Translation Survey, item ____ above.

13. FOREIGN DOCUMENTS DIVISION. Foreign Language Serial Publications Received and Screened by Foreign Documents Division. **SECRET.**

The listing is alphabetical by country. Within the country are two groups (a) newspapers, and (b) periodicals. Information given is (1) title transliterated (2) whether received regularly (3) title translated (4) language (5) city of publication. Issued annually.

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MEMORANDUM
Reference paragraph 15, Item 2,
[REDACTED] ILLEGIB
informed Deputy for Collection,
OO-C, whose definitions of
FDD reports listed for the
information of F.O.'s how can be
changed to reflect the
new "uncontrolled"
Q-category.